

	<p>Tonto Rim Search and Rescue (TRSAR) Training and Qualification Policy</p> <p>P.O. Box 357, Pine, AZ 85544</p>	
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SECTION I. PURPOSE

This policy provides guidelines pertaining to the skill, knowledge, qualification and training requirements, recommendations and standards for Active and Reserve TRSAR members.

SECTION II. QUALIFICATION

- A. All Active and Reserve TRSAR squad members must:
 - 1. Complete the next scheduled SAR Academy after becoming a TRSAR member.
 - 2. Complete BLS CPR certification training within 6 months of becoming a TRSAR member.
 - a. Must have valid BLS CPR to go to active status.
 - 3. Maintain BLS CPR certification (every two years).
 - 4. Complete and maintain Wilderness First Aid in person (every two years).
 - 5. Complete Blood Borne Pathogens training annually.
 - 6. Be knowledgeable of the TRSAR by-laws, policies, procedures and guidelines.

- B. ALL Active and Reserve TRSAR members should obtain general training in:
 - 1. Navigation (use of maps, compass and GPS's)
 - 2. Basic tracking and clue awareness
 - 3. Basic command and control
 - 4. Legal aspects of search and rescue
 - 5. Search theory and management
 - 6. Communication standards
 - 7. Operational tactics
 - 8. Personal safety
 - 9. Basic personal and safety equipment
 - 10. TRSAR Pack and Fitness Test

- C. All Active and Reserve TRSAR members must complete the following FEMA NIMS training during the TRSAR Membership Application:
 - 1. ICS-100 Introduction to Incident Command System
 - 2. ICS-700 Introduction to National Incident Management System

- D. All Active and Reserve TRSAR members are encouraged to attend the Arizona Search and Rescue Conference and attend as many of the training courses provided at the conference as possible.

- E. All Active and Reserve TRSAR members are eligible to attend specialty team trainings and work towards certification, including but not limited to Technical Rope, Swiftwater, Dog, Dive, and Equine teams.
- F. All Active and Reserve TRSAR members are encouraged to get training on, become certified or proficient in the following area:
 - 1. Navigation (Maps, Compass & GPS)
 - 2. Tracking
 - 3. Helicopter Protocols (safety, entry, egress, landing)
 - 4. Basic ATV / UTV Safety
 - 5. Survival Skills
- G. TRSAR members are responsible for meeting and maintaining all established training requirements, as well as sustaining their skills and proficiency.

SECTION III: TRAINING STANDARDS

- A. TRSAR members training shall be provided by TRSAR, GCSO and/or any outside organizations approved by the TRSAR Board.
- B. Training sessions for squad members should normally be held once a month.
 - 1. Training may be held as a standalone training session, part of the general meeting, or after the general meeting.
 - 2. Members may volunteer and/or be appointed as instructors for a training subject.
 - 3. Some trainings are held every 6 months or annually as needed or required.
- C. Authorized guests, members of other SAR agencies and/or other supporting agencies may attend any TRSAR training, providing they have approval from their agency/organization, approval of the instructor, and complete a liability waiver.
 - 1. Guests attending training are required to wear all required safety equipment.
 - 2. Guests must agree that attending a training course is at their own risk, and that TRSAR or GCSO have no liability for them.
 - 3. Guests must sign the TRSAR Waiver of Liability.
 - 4. Perspective members must have turned in an application for membership and the application in process before attending any TRSAR training.-
- D. Training instructors are responsible for:
 - 1. Contacting the TRSAR or GCSO representative for a training/mission number for high-risk trainings.
 - a. A training/mission number is required for any outside training that has a risk of injury or death. (i.e. Rope, Canyoneering, Swiftwater, Equine)
 - 2. Notifying the Training Officer of the type of training, the date, time and location of the training.
 - 3. All trainings must utilize a GCSO sign-in sheet. The sheet must be fully completed, with all attendees signing in and out, and documenting mileage.
 - 4. Turn in the sign-in sheet to the Database Officer in a timely manner (either hard copy or electronic copy via email or text).
 - 5. Ensuring that all proper equipment and safety gear is used.
 - 6. Notify Website Officer / Secretary of all scheduled trainings so they can be put on the

TRSAR calendar.

7. Notify members of training cancellation.
- E. Activities performed by squad members and/or guests during a training session shall be limited to their abilities and capabilities and under the supervision of a qualified instructor.
- F. Specialized training shall normally be held once a quarter, every 6 months or annually.
1. Specialized training includes, but is not limited to:
 - a. BLS CPR
 - b. Wilderness First Aid
 - c. Blood Borne Pathogens
 - d. SAR Academy
 - e. Technical Rope Rescue Academy and Certification
 - f. Swiftwater Rescue Certification
 - g. Pack and fitness training / test
- G. Specialized Team leaders are responsible for:
1. Scheduling their specialty training
 2. Contacting the GCSO representative for a training/mission number if necessary.
 3. Notifying the Training Officer of the type of training, the date, time and location of the training.
 4. Have a GCSO sign-in sheet, complete the sign-in sheet and have all attendees sign-in and out.
 5. Overseeing that proper equipment and safety gear is used.
 6. Assigning a Safety Officer (Rope, Canyoneering & Swiftwater)
 7. Notifying members of training cancellation.
- H. Specialized training must be conducted by a qualified instructor.
- I. Specialized instructors and specialized team leaders should ensure:
1. Material and instruction are current and meet established certification standards.
 2. Procedures, guidelines and/or checklists are established for the teams.
 3. Participants that receive documented certification are required to provide a copy of the certification to the Database Officer for record keeping and added into TRSAR Database.
- J. Specialized team leaders should:
1. Know which members are certified and when their certification expires.
 2. Know if members have any TRSAR specialized equipment.
 3. Facilitate members to maintain their proficiency.

SECTION IV: TRAINING EXPENSES

- A. TRSAR members shall bear expenses related to obtaining and/or maintaining the required training and/or certification requirements for membership with TRSAR.
1. The TRSAR Board may authorize payment for any general subject and/or specific training.
 2. The TRSAR Board may authorize payment for travel and/or lodging for any training.
 3. A member shall not commit the squad to any payment for training without prior Board authorization.

4. For specialized training the member must be recommended by the team leader.
- B. Members shall bear expenses for their personal and safety equipment required for the training.
 1. TRSAR equipment may be available for use for the training.
 - a. Squad equipment may be issued to the member to use during their membership within TRSAR.
 - C. The TRSAR Board may establish specific requirements for members to meet, before the board will authorize a member to:
 1. Attend a general, specialized or a specific type training.
 2. Receive reimbursement/payment for training.
 3. Receive reimbursement/payment for travel or lodging for training.
 - D. Members may be held responsible for any payment for training and/or payment for travel and/or lodging that the squad has paid for if the member fails to attend and/or complete the training.